

Return application to:

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Collin Central Appraisal District
250 Eldorado Pkwy
McKinney, TX 75069-8023

Metro: 469.742.9200
Toll-Free: 866.467.1110
www.collincad.org

For Appraisal District Use Only

Initials: _____

Granted: ___ HS ___ OV65 ___ DP ___ DVHS ___ SS

Denied: ___ HS ___ OV65 ___ DP ___ DVHS ___ SS

APPLICATION FOR RESIDENTIAL HOMESTEAD EXEMPTION for

Property ID: _____ Geo ID: _____ Property Type: _____
Legal Description: _____
Situs Address: _____

Step 1: Owner's name, address & other information (person completing application)

Driver License / State ID or Social Security Number*: _____
Birth Date**: _____ Spouse's Birth Date**: _____
Date you first occupied the home: _____
Percent Ownership in Property: (including your spouse) _____
Phone: (area code and number) _____

*REQUIRED: Attach copies of your Texas Driver License / State Issued ID Card and your vehicle registration receipt. The physical address of your homestead must match the address on both your TX DL / State ID card and your vehicle registration receipt. If you do not own a vehicle, see instructions on the back, Step 1.

Step 2: Describe your property

Other Owner's Name(s) and Percent Ownership (excluding spouse): _____
Physical street address if different from situs address above: (or legal description if no street address) _____
Number of acres (not to exceed 20) used for residential occupancy of the structure: _____ acres
MANUFACTURED HOMES: You must also complete page 3, Residential Homestead for a Manufactured Home Information form
COOPERATIVE HOUSING RESIDENTS:
Do you have exclusive right to occupy this unit because you own stock in a cooperative housing corporation? Yes [] No []
Yes [] No [] Is your mailing address different from the property address? If yes, please explain: _____
Yes [] No [] Are you claiming a homestead exemption on another property? If yes, delete exemption on: (street address) _____, (city) _____ located in _____ County for _____ (tax year)
(If your other property is not in Collin County, you must notify that counties Appraisal District to remove the exemption)

Optional

Step 3: Check exemptions that apply to you (see instruction sheet on back for filing instructions and more information)

- GENERAL RESIDENTIAL EXEMPTION (11.13): You may qualify for this exemption if (1) you owned this property on Jan 1; (2) you occupied it as your principal residence on Jan 1; and (3) you or your spouse have not claimed a residence homestead exemption on any other property.
DISABLED PERSON EXEMPTION (11.13(c),(d)): You may qualify for this exemption if you are/were under a disability for the purposes of payment of disability benefits under the federal Old Age, Survivor's and Disability Insurance Act OR you met the definition of disabled in that Act. You can't claim an age 65 or older exemption if you claim this exemption. (You must furnish a letter from Social Security or verification from your physician stating that you are disabled and are unable to work.)
AGE 65 OR OLDER EXEMPTION (11.13(c),(d)): You may qualify for this exemption if you are 65 years of age or older. You cannot claim a disability exemption if you claim this exemption.
AGE 55 OR OLDER SURVIVING SPOUSE OF A PERSON WHO RECEIVED THE AGE 65 OR OLDER EXEMPTION (11.13(q)): You may qualify for an extension of the over-65 exemption if (1) you were 55 years of age or older on the date your spouse died; (2) your deceased spouse was receiving the over-65 exemption on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death; and (3) the property was your residence homestead when your spouse died and remains your residence homestead. Deceased Spouse's Name: _____ Date of Death: _____
100% DISABLED VETERANS EXEMPTION (11.131): You may qualify for this exemption if you are a disabled veteran who receives from the United States Department of Veterans Affairs (VA) or its successor (1) 100 percent disability compensation due to a service-connected disability; and (2) a rating of 100 percent disabled or a determination of individual unemployability from the VA. (You must furnish a copy of your award letter or other document from the VA office.)
SURVIVING SPOUSE OF A PERSON WHO RECEIVED THE 100% DISABLED VETERANS EXEMPTION (11.131): You may qualify for this exemption if your deceased spouse qualified for the 100% disabled veterans exemption at the time of his or her death and (1) you have not remarried since the death of the disabled veteran and (2) the property was your residence homestead when the disabled veteran died and remains your residence. Deceased Spouse's Name: _____ Date of Death: _____
CEILING TRANSFER: Check if you will transfer a tax ceiling from your last home. If so, from what county? _____ (Attach the tax ceiling certificate if transferring from another county.)

Step 4: Check if late (you must have met all of the qualifications checked above to receive the prior year exemption)

Application for homestead exemption for prior tax year _____.

Step 5: Sign and date the application

By signing this application, you state that the facts in this application are true and correct, that you do not claim a residence homestead exemption on another residence homestead in Texas, and that you do not claim a residence homestead exemption on a residence homestead outside of Texas.
NOTICE REGARDING PENALTIES FOR MAKING OR FILING AN APPLICATION CONTAINING A FALSE STATEMENT: If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.
Your signature on this application constitutes a sworn statement that you have read and understand the Notice Regarding Penalties for Making or Filing an Application Containing a False Statement.

Authorized Signature: _____ Date: _____

RESIDENTIAL HOMESTEAD APPLICATION INSTRUCTIONS

Step 1: Owner's name and address

- Owner's Name & current mailing address (if different than on the form), percent ownership, birth date, move-in date and phone number.
- Texas Driver License number or State ID number (kept confidential). **IMPORTANT - Attach a copy of your card. THIS IS REQUIRED.**
- **IMPORTANT - Attach a copy of your vehicle registration receipt. THIS IS REQUIRED. If you do not own a motor vehicle, you must complete the affidavit on page 4, sign it before a Notary Public, and provide a copy of a utility bill for this property showing that it is in your name.**

NOTE: The address on your Driver License or State ID card and the address on your vehicle registration receipt must match the physical address of your residence. Copies of both documents are now required by the state for a homestead exemption.

Step 2: Describe your property

- Physical street address of the property you are applying for (if different from the situs address listed);
- Number of acres used for residential purposes (this will be the number of acres the homestead is applied towards);
- Attach the mobile home statement of ownership and location or sales contract and fill out the Manufactured Home Affidavit if required;

Step 3: Check exemptions that apply to you

If you check the 'Disability Exemption', attach documents verifying your disability. If a surviving spouse age 55 or older OR surviving spouse 100% disabled veteran, enter the information requested. The appraisal district may request documents on date of spouse's death.

Step 4: Check if filing late

If you were eligible for an exemption last year, check this box and enter the prior tax year you are applying for.

Step 5: Sign and date the application

You must sign and date this application. Making false statements on your exemption application is a criminal offense.

* Pursuant to Tax Code Section 11.43(f), you are required to furnish this information. A driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).

** Tax Code Section 11.43(m) allows a person who receives a general homestead exemption in a tax year to receive the age 65 or older exemption for an individual 65 years of age or older in the next tax year on the same property without applying for the age 65 or older exemption if the person becomes 65 years of age in that next year as shown by information in the records of the appraisal district that was provided to the appraisal district by the individual in an application for a general residence homestead exemption.

MORE INFORMATION

- **General Residence Homestead:** You may only apply for residence homestead exemptions on one property in a tax year. A homestead exemption may include up to 20 acres of land that you actually use in the residential use (occupancy) of your home. Arbitrary factors that are unrelated to that use, such as acreage limits, matching legal descriptions, and contiguous parcels, may not be considered in determining if the land qualifies. To qualify for a homestead exemption, you must own and reside in your home on January 1 of the tax year. If you temporarily move away from your home, you still can qualify for an exemption if you don't establish another principal residence and you intend to return in a period of less than two (2) years. Homeowners in military service outside the U.S. or in a facility providing services related to health, infirmity or aging may exceed the two year period.
- **Age 65 or Older or Disability:** You may receive age 65 or older or disability homestead exemptions immediately upon qualification for the exemption(s). If you have not provided your birthdate on this application, you must apply before the first anniversary of your qualification date to receive the exemption(s) in that tax year. For example, if you turn 65 or are disabled on June 1 of the current year, you have until May 31 of the next year to apply for the current tax year's age 65 or older or disability exemption(s). This special provision only applies to age 65 or older or disability exemptions and not to other exemptions for which you may apply. You must provide a disability letter or other documentation under Federal Old-Age Survivors, and Disability Insurance to qualify for a disability homestead exemption. Call the appraisal district for information about the district's requirements.
- **100% Disabled Veterans:** Beginning in 2009, certain disabled veterans are eligible for 100% exemptions for their residence homesteads. Documentation from the Department of Veterans Affairs (VA) must be submitted to prove that the veteran receives full VA compensation and is either rated as 100% disabled or has a determination of unemployability from the VA.
- **Surviving Spouse of Age 55 or Older:** You qualify for an extension of the exemption for persons age 65 and older if (1) you are 55 years of age or older on the date your spouse died and (2) your deceased spouse was receiving the age 65 or older exemptions on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death. You will not receive the school tax limitation for the age 65 or older exemption unless your spouse died on or after December 1, 1987. You will not qualify for a disability exemption claimed by your deceased spouse. You are not entitled to continue the school tax limitation; however, you will be entitled to continue the local option county, city or junior college limitation.
- **Surviving Spouse of 100% Disabled Veteran:** Beginning in 2012, you qualify for this exemption if you were married to a disabled veteran who qualified for an exemption under Tax Code Sec. 11.131 at the time of his or her death and: (1) you have not remarried since the death of the disabled veteran and (2) the property was your residence homestead when the disabled veteran died and remains your residence homestead.
- **Tax Limitations:** The age 65 or older or disability exemption for school taxes includes a school tax limitation or ceiling. Other types of taxing units – county, city, or junior college – have the option to grant a tax limitation on homesteads of homeowners disabled or 65 years of age or older. You may transfer the same percentage of school taxes paid to another qualified homestead in the state. If the county, city or junior college grants the limitation, you may transfer the same percentage of taxes paid to another qualified homestead within that same taxing unit.
- **Filing Deadlines:** File this application between January 1 and no later than April 30. You may file a late homestead exemption application if you file it no later than one year after the date taxes become delinquent. See the age 65 or older or disability exemptions section above for more on late filing.
- **Re-filing:** If the chief appraiser grants the exemption(s), you do not need to reapply annually. You must reapply, however, if the chief appraiser requires you to do so by sending you a new application asking you to reapply. You must notify the chief appraiser in writing if and when your right to any exemption ends or your qualifications change. You must reapply if you qualify for additional exemptions based on age or disability in the future. To ensure the earliest possible qualification without reapplication, the older spouse should complete the application for a married couple.
- **Transfer of Tax Limitation or Ceiling:** Please call the appraisal district if you will transfer a tax ceiling to your new home.

To find out the homestead exemptions offered by your taxing units, visit www.collincad.org or call 469-742-9200.

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McKinney, TX 75069

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**RESIDENTIAL HOMESTEAD for a
MANUFACTURED HOME
INFORMATION FORM**

Property ID: _____ **Tax Year:** _____

IMPORTANT: Please complete this information in addition to the Application for Residential Homestead Exemption.

Please provide the following information about your Manufactured Home.

Make: _____ Model: _____

HUD #(s): _____ Year: _____

Serial #(s): _____ Size: _____

Attach a copy of the Statement of Ownership and Location issued by the Texas Department of Housing and Community Affairs (TDHCA) if home is at least 8' by 40' or larger; or attach a copy of the purchase contract or payment receipt showing you are the owner of the manufactured home. If your title information appears on the TDHCA website, the appraisal district may use the website documents to verify your eligibility.

If it is determined that you own the manufactured home, you may also be eligible to receive the homestead exemption on the land on which it is located. Please answer the following questions in order to determine eligibility.

1. Did you own the manufactured home on Jan 1 of the year for which you are applying?..... Yes [] No []
2. On Jan 1 did you own all or part of the land on which the manufactured home is located?..... Yes [] No []
3. Did you occupy the manufactured home as your primary residence on Jan 1 of the year for which you are applying?..... Yes [] No []

If you are unable to establish ownership as outlined above, complete the affidavit below.

MANUFACTURED HOME AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I am the owner of the manufactured home identified in the foregoing exemption application. The seller of the manufactured home did not provide me with a purchase contract and I could not locate the seller after making a good faith effort.

Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas

My Commission expires: _____

NON-OWNERSHIP OF MOTOR VEHICLE AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent
to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.
I do not own a vehicle.
Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas

My Commission expires: _____

AGE 65 OR OLDER/DISABLED EXEMPTION AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent
to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I have a _____ percent ownership in the residence homestead identified in the foregoing exemption application.

Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas

My Commission expires: _____